

BAE SYSTEMS

ROCHESTER SPORTS AND SOCIAL CLUB

**NOTICE OF THE MANAGEMENT
COMMITTEE GENERAL MEETING**

**A MEETING OF THE MANAGEMENT
COMMITTEE WILL BE HELD ON**

MONDAY 18TH AUGUST

AT

**THE BAE SYSTEMS SPORTS AND SOCIAL CLUB,
HOO, ROCHESTER, KENT**

AT

18.00 HOURS

AGENDA

- | | |
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| 1 | APOLOGIES FOR ABSENCE |
| 2 | READ AND APPROVE MINUTES OF PREVIOUS MEETING |
| 3 | MATTERS ARISING |
| 4 | TREASURERS REPORT |
| 5 | CORRESPONDENCE |
| 6 | ANY OTHER BUSINESS |

BAE SYSTEMS ROCHESTER SPORTS AND SOCIAL CLUB

MINUTES OF THE MANAGEMENT COMMITTEE GENERAL MEETING

HELD AT THE SPORTS CLUB, HOO ON
MONDAY 7TH JULY 2008

PRESENT

Mr Andrew Frost	Club Secretary
Mr Dave Peachey	Treasurer
Mr Terry Oxenham	BP
Mrs Jean Sheaves	Holiday
Mr Dave Roots	Co-opted
Mr Phil Goodier	Co-opted
Mr Stuart Blake	Holiday

APOLOGIES FOR ABSENCE

Mr Keith Jones	Ill Health
Mr Mark Bottle	Work
Mr Paul Carey	Holiday
Mr Steve Lowe	Work
Mr Gary Bucklen	Work
Mrs Bev Drummond	Personal
Mrs Chris Lavin	Personal
Mr Raysham Cheema	Personal

MEETING STARTED AT 18.20

APPROVAL OF THE PREVIOUS MONTHS MINUTES

May 2008

Proposer: Mrs Jean Sheaves
Seconder: Mr Dave Roots

June 2008

Proposer: Mr Dave Roots
Seconder: Mr Terry Oxenham

MATTERS ARISING

Change of Meeting date

Mr Andy Frost apologised for the change in dates of the meeting and informed the Committee that it was due to the Club being closed on the 21st, when the meeting should have taken place. Mr Frost added that there could still be a meeting on the 21st, although it would only be on if there were any urgent details that would need to be discussed.

Planning

Mr Andy Frost informed the Committee that there had been some confusion over the meeting held on 11th June. Where it was thought that the Council would be discussing the Club plans at the meeting, this was not the case. He had been informed the week prior that BAE SYSTEMS had decided to appeal the decision against planning for the land to the East of Bells Lane and were also working with the council to find other ways to ensure that the Club continues for the foreseeable future. The main plan of BAE Property Services was to sell the land and spend £3m+ on redeveloping the Club to ensure that the Club will stay open and be self sufficient, although there was the risk that in 10-15 years down the line, the Club could be in the same situation again. Mr Frost also noted that BAE were an engineering firm and did not work in the leisure industry and that they had little use for the Club now. BAE could sell the Club as BP did in 1982 when they no longer wanted to run a Club, with several large firms local to the Club, there could be a possibility, should the land not be sold. Another option that was being looked into was for the Club to enter into a partnership with Medway Council which would benefit the whole community.

Mr Frost read out a statement that had been issued by Mr Dave Cave that stated that an appeal had been lodged and the BAE were looking at other avenues. Mr Frost pointed out that he knew no more regarding the planning application at this time and was waiting for further information to be released by BAE. He also added that the case for the Club is being helped with the Club being used for the Climate Camp, which the Council are working with the police on.

Climate Camp

Mr Andy Frost reported that, as already mentioned, the Club would be closing in two weeks from 21st July to 15th August as part of the policing operation for Climate Camp and that there would be an increased amount of visits to the Club over the next fortnight from the police and their suppliers. It was asked how the local paper was able to discover that the Club was closing for the Police. Mr Frost replied that the Medway Messenger had contacted the Club who had put them onto BAE SYSTEMS Communications. Comms had released the statement informing them that the Club had been hired out privately and that no further information was required, as had been requested by the police. Comms then contacted the police to inform them of the inquiry and the police decided that, as there had been increased knowledge of them taking over the Club, they would inform the paper, if asked, that they were hiring the Club out. This had led to a brief story in the Messenger on Friday and a larger story in Monday's paper. Mr Frost noted that this way, meant that he and the committee and staff, no longer had to be secretive from the members about the closure of the Club.

Mr Frost added that the front car park had been dug up to have a phone line installed for the Police to use while they are at the Club and that nothing much more would be happening until after the 21st. The Club's phone lines would be managed by a messaging service throughout the closure, which would be answering all calls for the Club and forwarding emails for call that would be urgent.

With regard to the payments, the first invoice had been sent out with payment due by the end of the week and the final instalment to be paid by 30th August. All other costs & damages would be invoiced and paid by 31st October 2008.

It was asked if the Club would be getting cleaned during the police presence, Mr Frost replied that they would have their own cleaners working around the clock.

With regard to contacting people affected by the closure, Mr Frost informed the Committee that all functions had now been reorganised and there were only a few suppliers left to contact.

It was asked if the Club's insurance would still be valid throughout the Closure, Mr Frost replied that it would be in affect and the insurers had been sent a copy of the contract with the police and were satisfied, he also noted that the Police's insurance would cover the Club for the time of the closure.

It was asked if the staff were happy with the arrangement, Mr Frost replied that all staff had been more than happy with the prospect of 3 ½ weeks off paid and that some had put their names down to work for the police suppliers at the Club during the closure, although he would not be able to deal with any grievances that they may have while working for the police.

Mr Frost noted that he had received some complaints about the closure and that some members had complained that the reduction in tickets for the B Fest and the weekend of offers before the Club closes were not satisfactory. It was noted that some members were expecting a reduction on next year's membership fee. Mr Frost replied that if the Club were to reduce memberships to all members, then the money raised by the hire to the police would be used, putting the Club back in the same situation and facing the possibility of closure. Mr Frost also noted that members who did not take advantage of the offers that had been put on because they did not support the Clubs functions, then that was their choice.

It was also noted that during the closure, members would also have to use other facilities including drinking and swimming elsewhere, which would hopefully highlight how cheap the Club remained for what members were getting.

B Fest

Mr Andy Frost informed the Committee that most areas of the B Fest would be organised before the Club closed with some work being carried out during the closure and some in the week before the day. He also noted that tickets were now on sale.

TREASURERS REPORT

Mr Andy Frost informed the Committee that he had met with a local company with the view of them taking over part of our accounts work. Mr Frost added that Mr Dave Peachey had also met with them and that he and Dave Cave were in agreement for the company to take on the work. Mr Frost added that the company would take care of producing monthly accounts for the Club, which he had not had time to do as well as managing the VAT for the Club, producing yearly accounts and the end of VAT reports. The company would charge £250 per month plus VAT for the service as well as a £500 plus VAT annual charge, making a full total of £3500 plus VAT for the service, which worked out a lot cheaper than getting another member of staff in to carry out the work. The Committee agreed to using the company.

CORRESPONDENCE

None

ANY OTHER BUSINESS

Entertainment

Mr Andy Frost informed the Committee that he had added a weekend, from 18th to 20th July for the members just before the Club closed in which there would be a BBQ all weekend, with the exception of Saturday night when there would be a free buffet, reduced drinks all weekend, and a

karaoke night on the Saturday night. The entire weekend would be open to members only with no exceptions and Mr Frost asked the Committee members to pop up over the weekend to help out with everything. He also asked if the Committee could help with door checks to ensure that only members came in. It was also decided not to accept memberships that weekend although they would be accepted up until then.

Darts Competition

It was noted that a local organiser of charity darts events was looking for a venue for a function on 31st August. It was agreed to allow him to use the Club.

**THERE BEING NO OTHER BUSINESS THE
MEETING CLOSED AT 19.15 HOURS.**

**THE NEXT GENERAL MEETING OF THE
MANAGEMENT COMMITTEE WILL BE HELD ON
MONDAY 18TH AUGUST 2008
AT 18.00 HOURS.**