

**BAE SYSTEMS**

ROCHESTER SPORTS AND SOCIAL CLUB

**NOTICE OF THE MANAGEMENT  
COMMITTEE GENERAL MEETING**

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**A MEETING OF THE MANAGEMENT  
COMMITTEE WILL BE HELD ON**

**MONDAY 16<sup>TH</sup> JUNE**

**AT**

**THE BAE SYSTEMS SPORTS AND SOCIAL CLUB,  
HOO, ROCHESTER, KENT**

**AT**

**18.00 HOURS**

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**AGENDA**

- 1 APOLOGIES FOR ABSENCE
- 2 READ AND APPROVE MINUTES OF PREVIOUS MEETING
- 3 MATTERS ARISING
- 4 TREASURERS REPORT
- 5 CORRESPONDENCE
- 6 ANY OTHER BUSINESS

# BAE SYSTEMS ROCHESTER SPORTS AND SOCIAL CLUB

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## MINUTES OF THE MANAGEMENT COMMITTEE GENERAL MEETING

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HELD AT THE SPORTS CLUB, HOO ON  
MONDAY 19<sup>TH</sup> MAY 2008

### **PRESENT**

Mr Andrew Frost	Club Secretary
Mr Paul Carey	BAE
Mr Gary Bucklen	Co-opted
Mrs Bev Drummond	Co-opted
Mrs Jean Sheaves	Co-opted
Mr Dave Roots	Co-opted
Mr Phil Goodier	Co-opted
Mr Steve Lowe	Co-opted
Mr Raysham Cheema	Co-opted
Mr Stuart Blake	Co-opted

### **APOLOGIES FOR ABSENCE**

Mr Keith Jones	Ill Health
Mr Mark Bottle	Work
Mrs Chris Lavin	Personal
Mr Dave Peachey	Work
Mr Terry Oxenham	Work

**MEETING STARTED AT 18.10**

### **APPROVAL OF THE PREVIOUS MONTHS MINUTES**

Proposer: Mrs Bev Drummond  
Seconder: Mr Steve Lowe

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## MATTERS ARISING

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### Race Night

Mr Andy Frost reminded the Committee that the next race night would be held on Saturday 31<sup>st</sup> May and asked if all present could attend. All members said that they could with the exception of Mr Stuart Blake.

### Quiz Night

Mr Frost informed the Committee that the quiz night had been cancelled due to only 4 teams entering and added that at least 10 were required although 20 would be preferable. It was added that another date would be looked at in the future.

### Murder Mystery Evening

Mr Andy Frost informed the Committee that the Murder Mystery Evening which was being organised by Mrs Judy Michie and held on Saturday 24<sup>th</sup> May, was also having a slow response but had enough people to go ahead. Mr Frost added that tickets were £9.50 each and included a fish and chip supper. Mr Frost also asked that Committee members support these shows and try to promote them to other members.

### Smoking Shelter

Mr Andy Frost reported that the shelter had been erected and just needed some minor work doing to it.

### Bat & Trap

Mr Andy Frost informed the Committee that the BAT & Trap season had now started. He added that there had been an issue about the food which had now been sorted out.

### Wainscott Arrows/Black Lion

Mr Andy Frost said that he had not heard from the team as to whether they still wanted the pitch for next season as there was now a space. Mr Gary Bucklen said that he would get the team secretary to contact the Club. Mr Frost added that he would be keeping Black Lion for the next season although he noted that car parking was becoming problematic and said that he would speak to the team in an upcoming meeting he had with them.

### BAE SYSTEMS Employees Subscriptions

Mr Andy Frost informed the Committee that a letter was about to be sent out to Company Employees, informing them that the subs would be increasing from £24 per year to £50 per year.

### Bar Tabs

Mr Andy Frost informed the Committee that a sign was put up last month to inform all members that all bar tabs had to be paid on the day. This was due to increasing problems due to members and staff having tabs that ran from day to day, including tabs not being able to be started for restaurant meals due to the amount that were being held, members not paying until they got paid, effectively using the Club as a bank, and confusion ensuing due to the amount of tabs, meaning that at least 1 tab had gone unpaid as no-one knew who it belonged to. The signs also noted that members could have 100% cash back on their card, (effectively using the Club as a cash machine), although there would be a charge of £1.50 for this, however, if over £10 was spent on

the bar or kitchen then there would be no charge. Mr Frost noted that the system had been successful so far, with only a few problems cropping up so far, with customers forgetting.

### B-Fest

Mr Andy Frost informed the Committee that work had started on the B-Fest, which, while not expecting to make a great deal of money, broke even last year, and would signal to members that the Club's management were not giving up. Mr Frost added that he would inform members as plans progressed.

### Plans

Mr Frost read out an email he had sent to the Committee members on 7<sup>th</sup> May from BAE regarding the meeting with the Council which gave the indication that it had gone well. Mr Frost added that the Council would now hold a meeting on 11<sup>th</sup> June to decide what would happen next. One of the council's main points was why £3million would guarantee the Club's future, something that BAE were in the process of answering. If they agreed to the company's proposals, then BAE would submit new plans. If the Council did not agree, then BAE would have to appeal by early July. If the appeal came to nothing, then BAE would look at the future of the Club and try and find other avenues to keep it open. It was asked if money would be available straight away if the Council agreed. Mr Frost said that this would be a possibility but if this were to happen, he would expect that any amount given to the Club would be taken out of the Club's final share from the sale of the land. It was also asked if representatives from the Council had been to the Club, Mr Frost replied that they had. It was also noted that Andy Start, the MD of BAE SYSTEMS Rochester, was now on board with the application.

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## **TREASURERS REPORT**

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None – Mr Dave Peachey absent from the meeting

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## **CORRESPONDENCE**

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None

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## **ANY OTHER BUSINESS**

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### Entertainments

Mr Andy Frost informed the Committee of the following upcoming entertainment:

Wednesday 21<sup>st</sup> May – Champions League final

Saturday 24<sup>th</sup> May – Murder Mystery Evening

Sunday 25<sup>th</sup> May – Karaoke evening

Saturday 31<sup>st</sup> May – Race Night

Friday 20<sup>th</sup> June – Bar entertainment, Rough Justice

Mr Frost added that the snack bar would be closed on Saturday 7<sup>th</sup> June due to two large functions taking place that day which would need all of the staff.

### Private Booking

Mr Andy Frost started by reminding the Committee that everything in the meeting was to be kept confidential until the minutes were released after the next meeting. Mr Frost noted that this was especially important for this subject matter as there were a large amount of people who would be affected as well as the members, who would need to be informed before it became public knowledge.

3 weeks ago, Mr Frost was approached by a company who requested sole use of the land to the West of Bells Lane, including the Club House between 21<sup>st</sup> July and 15<sup>th</sup> August. The company had offered a substantial amount of money to use the Club, which, with the Club's current financial situation was too good to turn down and would ensure that Club continued for another year if the situation with the land sale did not come to fruition.

Mr Frost added that the request had gone through BAE SYSTEMS Property Services and BAE SYSTEMS Rochester who had both agreed to the plan as it brought in much needed funds to the Club. It was also noted that included in the fee for using the Club would be the wages for all staff, although the majority of staff would not be allowed on site for the operation. However, Mr Frost had been told that staff would also be offered work with the companies brought in to provide services including catering, for which they would be paid separately.

Mr Frost continued by pointing out that as well as the groups that used the Club on a regular basis, there were also several functions that were taking place. These would be found alternate venues and some form of compensation would be organised via the company.

The question of compensation to members, was also brought up, Mr Frost said that it was pointless to offer any sort of refund to members for the Club being closed for 3 and a half weeks, as it would cost the Club the money it was making through hiring the facilities and leave it as it was now. Mr Frost stressed that through the closure of the Club, its future would be safeguarded for longer as well as showing the members what they would be missing out on should the Club be forced to close through lack of funds, something it appeared they were not aware of at the moment going on the lack of support for the functions being held to keep the Club going

One method of giving something back to the members that was discussed was the possibility of decreasing the price of the B-Fest for members. It was discussed that the event could be made free, although this was scrapped as too many non members would take advantage of it. Mr Frost said that he was looking at possibly reducing the entrance fee by half to £5 but keeping the non members fee at £15, although he would have to look at costs for this.

Mr Frost again reminded Committee members to keep this information confidential as a large amount of people had to be informed first.

### **Mr Andy Frost went round the table and asked Committee members if they had anything they wished to bring up.**

#### Bank Holiday Monday

It was noted that an incident had taken place on bank where a member had verbally abused three female members of staff and had to be asked to leave. Mr Frost noted that he had discovered who this member was and had barred them from the Club. In response he had received a letter from the member, apologising for his actions. It was decided to talk to the staff involved and find out their views as to whether the member would be allowed to use the facilities again.

#### Playing cards for money

It was noted that some members had been seen playing cards for money in the Club, which was in violation of the gaming certificate that the Club had. Mr Frost replied that he was aware that some members had played for chips with no money changing hands and would speak to the staff to ensure that games were not played for money in future.

#### BBQ

It was noted that the food served at the BBQ the previous weekend had been very poor. Mr Frost replied that he had not received any complaints but that he would speak to the chef to ensure that his food was up to standard.

**THERE BEING NO OTHER BUSINESS THE  
MEETING CLOSED AT 19.45 HOURS.**

**THE NEXT GENERAL MEETING OF THE  
MANAGEMENT COMMITTEE WILL BE HELD ON  
MONDAY 16<sup>TH</sup> JUNE 2008  
AT 18.00 HOURS.**